ELZE MORINA

# PERSONAL DETAILS

Ulpian, Prishtine

[elzamorina7@gmail.com](mailto:elzamorina7@gmail.com)

00383(0)45429280

Date of birth: February 17th, 2000

Driver's license: B

Gender: Female

Nationality: Kosovar

LinkedIn: linkedin.com/in/elze-morina-713405228

# EDUCATION

* University-Bachelor in Nursing Kshm-Rezonanca Oct 2018 - Apr 2022 Prishtine
* University Bachelor in Banking Finance and Accounting Oct 2018 - Present Prishtine, Kosovo; Hasan Prishtina

# WORK EXPERIENCE

Store Manager– Malatya- Pazari Prishtine, Kosovo 01/09/2021 –30.06.2022

# SKILLS

ORGANISATIONAL SKILLS -( Good team-working skills gained as nursing volunteer)

COMMUNICATION AND INTERPERSONAL SKILLS ( -Listening -Friendliness -Confidence Open-Mindedness).

JOB-RELATED SKILLS ( Confidence -Communication -Teamwork -Problem solving -Planning and organizing).

DIGITAL SKILLS (Microsoft Excel / Microsoft Word / Microsoft Powerpoint / Microsoft Office / Outlook / Google Driv).

# LANGUAGES

Mother tongue(s) Albanian

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Other language(s) | UNDERSTANDING | | SPEAKING | | WRITING |
|  | Listening | Reading | Spoken Interaction | Spoken production |  |
| Language I | **English** | **B2** | **B2** | **B2** | **B2** |
| Language II | **German** | **B1** | **B1** | **B1** | **B1** |

Levels A1/A2: Basic user – B1/B2: Independent user – C1/C2: Proficient User

# CERTIFICATES

* HTML,CSS, Java Script, Web-Hosting April 2023
* WordPress & eCommerce May 2023
* Graphic design May 2023
* Development Theory May 2022
* Front-End Web Development May 2022
* Web development May 2022
* Microsoft Office 365 May 2022
* Mentoring our Future May 2022
* Soft Digital and Business Skills Sep 2021
* Certificate in Leadership for Success Oct 2019
* Certificate in Participation in the English Language Practicum Jul 2017

Peace Corps Kosovo

* Certificate in the Red Cross Apr 2017

First Aid Competitions

* Certificate in Participation in the English Language Practicum Jul 2016

Peace Corpus Kosovo

# REFERENCES

Ilir Dula

RIZAM Holding Shpk, Prizeren

029 243 225, [ilir\_rizam@hotmail.com](mailto:ilir_rizam@hotmail.com)

INTERNSHIPS

* I have had remotely attended the mentoring program of Mentoring our Future MoF (program for Kosovar students at the University of Prishtina, Kosovo) from 12 December 2021 until 15 May 2022 in which period I have completed 8 online sessions,
* Also in this time I had remotely attended the internship program of RIZAM Holding in the Finance and HR Department within that organization.

COURSES

**Arra Academy**

* After on intensive training in the module of **Graphic design** successfully passed practical and exam, now has suffcint skills in Graphic design.
* After on intensive training in the module of **WordPress & eCommerce** successfully passed practical and exam, now has suffcint skills and knowledge to build web-sites in WordPress & eCommerce.
* After on intensive training in the module of **HTML, CSS, JavaScript, Web Hosting,** successfully passed practical and exam, now has suffcint skills and knowledge to build web-sites in front-end.

**OJQ Toka**

* **Entrepreneurship** (The course was designed to help young people who want to start a new business, grow an existing business or re-look at an existing business from a new perspective.)

The benefits of this course   
– CANVAS business model;   
– Determining the value of your business;   
– Client and market identification;   
– Marketing strategy;   
– Legal and operational protocols;   
– Mentoring.

* **The Digital Skills Course** is aimed for youth who hold basic knowledge in IT in order to gain specific digital competencies in Web Development, along with soft skills and entrepreneurship and practice that will enable them to perform jobs in the IT sector with higher levels of complexity.

**Development Theory**

This module is organized in the framework of the project "From Zero to Hero" implemented by BONEVET Prishtina and OJQ Toka. During this module has acquired basic knowledge about the Back-End Part.

**Front-End Development**

This module is organized in the framework of the project "From Zero to Hero" implemented by BONEVET Prishtina and OJQ Toka. During this module has acquired basic knowledge about HTML, CSS and Java Script programming.

**Web Development**

This module is organized in the framework of the project "From Zero to Hero" implemented by BONEVET Prishtina and OJQ Toka. During this module, has acquired basic knowledge on software construction of the website.

**Microsoft Office**

This module is organized in the framework of the project "From Zero to Hero" implemented by BONEVET Prishtina and NGO Toka. During this module, he acquired basic knowledge about the basic package of Microsoft Office.